



CITY OF MORGAN HILL

MORGAN HILL COMMUNITY & CULTURAL CENTER
17000 MONTEREY ROAD MORGAN HILL CALIFORNIA 95037

LIBRARY, CULTURE AND ARTS COMMISSION

**After Action Minutes
REGULAR MEETING
JUNE 12, 2006**

Morgan Hill Civic Center

Council Chambers
17555 Peak Avenue

LIBRARY COMMISSION

Chair	Einar Anderson
Vice-Chair	Charles Cameron
Commissioner	Chuck Dillmann
Commissioner	Sylvia H. Cook
Commissioner	Stan Salah
Commissioner	Marie Christine Briot Connolly
Commissioner	Vacant

7:00 P.M.

CALL TO ORDER

Chair Anderson called the meeting to order at 7:00 p.m.

ROLL CALL ATTENDANCE

Absences: None

DECLARATION OF POSTING THE AGENDA

Per Government Code 54954.2

PLEDGE

Pledge was led by Chair Anderson

PUBLIC COMMENT

Chair Anderson introduced Marie Christine Briot Connolly and welcomed her to the Commission. Ms. Briot Connolly provided a brief background on herself.

1. COUNTY LIBRARY REPORT

**County Librarian
Cervantes**

County Librarian Cervantes reported on the June 1st JPA meeting at which the FY06-07 budget was approved in the amount of \$28,705,828. Ms. Cervantes stated the Library will be adding a digital microfilm reader/printer as well as an automatic materials handling system during the next fiscal year to all locations except Morgan Hill. The automatic materials handling system will be installed in the new library. Ms. Cervantes added the fee for holds policy will end July 3.

Ms. Cervantes announced Proposition 81 passed in Santa Clara County, but failed in the state wide election.

The County Library report is included as Attachment A.

2. MORGAN HILL LIBRARY REPORT

**Community Librarian
Rosanne Macek**

Ms. Macek welcomed Commissioner Briot Connolly to the Commission.

Ms. Macek reported on the groundbreaking ceremony for the new library. She thanked the volunteers of the Friends of the Library for their hard work on the event. She reported a lot of site work is being completed at the site. She noted there have been construction delays due to heavy rains as well as ground water that was found on the site. Special Assistant to the City Manager, Julie Spier will present a construction update to the City Council on June 21. The Library Construction Team has been on hiatus but will begin meeting regularly again to discuss furniture, fixtures and equipment.

The Summer Reading Program began on June 3rd. There are 462 children, 53 adults and 40 teens enrolled in the program. Circulation in April increased by 3% over April 2005. There was a 1% dip in circulation in May from May 2005. Applications for library cards increased by 16% over the same period last year.

Internet sign-ups continue to increase, therefore a second server will be installed to speed-up internet access.

The "book cart drill team" will participate in the 4th of July parade. The book group will read *The Plot Against America* in June.

The County Library report is included as Attachment B.

3. FRIENDS OF THE LIBRARY

President Carol O'Hare

Carol O'Hare reported the ground breaking ceremony was a success. FOL Vice President Yvonne Duckett chaired the event and Ms. O'Hare commended her for her hard work.

The second Speakers' Forum with American Buddhist monk, Ajahn Chandako, on "A Buddhist Perspective on Peace" was a success. She announced they are looking for ideas for the fall series. The FOL has a new website which can be viewed at www.friendsmhlibrary.org

The Beyond Books Campaign Advisory Committee will hold its first meeting with community leaders to begin solicitation of major donations. There will be a fundraising event for the Beyond Books Campaign on July 16. The theme is an "Afternoon in Tuscany." Tickets are \$65 per person.

4. LEGISLATIVE COMMITTEE

Commissioner Dillmann

Commissioner Dillmann reported the State budget will include \$7 million for TBR and \$7 million for the Public Library Foundation. He announced that Proposition 81 was not approved by the voters in the June 6 election. He added in the past, the success rate for library related bonds was low when voter turn out is also low. Historically library bonds have succeeded during a high profile election, such as a presidential election.

5. CONSENT CALENDAR

APPROVAL OF MEETING MINUTES OF MAY 8, 2006

Commissioner Dillmann motioned to approve the minutes. Commissioner Cook seconded the motion. Motion approved (5:0).

BUSINESS

6. VISION LITERACY – SANTA CLARA COUNTY LIBRARY

Recommended Action: Information Item. Pat Lawson-North of the Vision Literacy Program will provide an overview of the adult literacy program and its activities in the South County area.

Ms. Lawson-North provided an overview of the Vision Literacy Program, which provides basic reading, writing and listening skills to English speaking adults in Santa Clara County. Trained volunteers provide one-on-one tutoring to adult learners. The program is provided in the 9 cities served by the Santa Clara County Library system. There are 2 libraries in correctional facilities and one health library at Valley Medical Center. Ms. Lawson-North stated the cost of illiteracy to employers is approximately \$60 billion in employee mistakes, slow production and missed work.

Ms. Lawson-North showed a video featuring the story of an adult learner. The Commission asked various questions of Ms. Lawson-North regarding the program.

7. LIBRARY AT JAMES BOYS RANCH

Recommended Action: Information Item. Chair Anderson will provide an update on the proposal to establish a library at the James Boys Ranch and ask the Commission to begin development of a plan for the library.

Chair Anderson provided background on the concept to have a library at the James Boys Ranch. Chair Anderson recently attended a meeting at the Boys Ranch with Ms. Macek to begin

discussions regarding the project. The staff at the Boys Ranch indicated they'd like to locate the library in the recreation room, which needs new paint and carpet and book shelves. The goal for the library is to eventually have computers, small tables and chairs for reading.

Chair Anderson stated the Commission has been charged with coordinating this project. A sub-committee of Chair Anderson and Commissioner Salah will work to prepare a proposal for the project, which can be presented to community groups such as the Rotary Club. Commissioner Dillmann motioned to approve the sub-committee. Commissioner Cook seconded the motion. Motion approved (5:0).

A report from Chair Anderson is attached as Attachment D.

8. FY06-07 COMMISSION WORK PLAN, SCHEDULE WORKSHOP DATE AND IDENTIFY AGENDA ITEMS FOR WORKSHOP

Recommended Action: Action Item. The Commission will discuss Work Plan items for Fiscal Year 06-07; schedule a date for the Commission workshop and identify items for the workshop agenda.

Chair Anderson provided background on the workshop held in March 2005. At that workshop the Commission developed a work plan with 12 action items, which was presented to City Council. The Commission then modified the work plan to 6 action items.

The Commission scheduled the 2006 Work Shop to be held on July 8 at the Community and Cultural Center from 9:00 a.m. to 3:00 p.m. The Commission discussed potential agenda items. These included the following:

- 1) Development of FY06-07 Work Plan
- 2) Completion date for public art policy and guidelines
- 3) Funding for public art

Council Member Tate suggested the Commission also discuss how it might provide some of the activities that the now defunct Arts Alliance provided. Commissioner Cook stated that since the Commission can only act in an advisory capacity, a separate non-profit organization would need to be formed in order to perform those functions. The Commission decided not to address this issue at the work shop.

The Commission then reviewed the action items for the FY 05-06 Work Plan and commented on the status of each:

- 1) Development of Strategic Plan and Recruit New Commissioners – Staff Balagso will look for strategic plan developed by former Commissioner Bert Berson; Recruitment for additional Commission members will continue.
- 2) Communicate to Stakeholders Integration of Arts and Culture into Scope of Commission
Commissioner Cook asked if the Commission should hold a stakeholders meeting. The Commission then discussed various ways information about the library, culture and arts could be disseminated to the stakeholders and greater community. These included

participation in the speakers' forum of various organizations, tables at community events, press releases and the County Library newsletter.

3) Workshop with Library Staff – The Commission determined that reports at regularly scheduled Commission meetings and an annual Commission workshop is sufficient.

4) Commission Workshop – The Commission will continue to hold annual workshops.

5) Follow Fundraising Activities by Friends of the Library – The Friends has launched a comprehensive fund raising campaign, which will provide additional furnishings and other items for the new library. Upon completion of this campaign, the Commission will reconsider development of a foundation or endowment to supplement library operations.

6) Define role of Commission for Library Grand Opening – The Commission will work with the Friends of the Library to plan and prepare for the grand opening celebration.

9. PUBLIC ART POLICIES DRAFT

Recommended Action: Information Item. The Commission will continue to review and discuss the draft policies and procedures for the public art program.

Commissioner Cook reported she continues to conduct research on other cities' public art policies and guidelines in order to refine the language for Morgan Hill's policies and procedures. Chair Anderson thanked her for her continued efforts.

The Commission then discussed possible art pieces for the Centennial Recreation Center. Commissioner Dillmann suggested Live Oak and Sobrato High Schools could work together on an art piece that reflects the inter-generational programs that will take place at the new Center. Staff Balagso will find out what will be on the floor of the entry way. Commissioner Cook stated she will continue to work on identification of possible art project for the Center.

Chair Anderson motioned to continue this item at the next meeting. Commissioner Briot Connolly seconded the motion. Motion approved (5:0).

10. SELECTION AND APPOINTMENT OF CHAIR AND VICE CHAIR FOR FY06-07

Recommended Action: Action Item. The Commission will appoint the Chair and Vice-Chair for Fiscal Year 06-07.

Based on City policies, Commissioners Cook and Salah are eligible to serve as Chair and Vice-Chair respectively. Both agreed to assume these positions. Commissioner Dillmann motioned to appoint Commissioner Cook as Chair and Commissioner Salah as Vice-Chair for FY2006-2007. Chair Anderson seconded the motion. Motion approved (5:0).

Commissioners Cook and Salah will preside as Chair and Vice-Chair at the July workshop and meeting.

11. REQUESTS FOR FUTURE ITEMS

- 1) Results of Work Shop
- 2) James Boys Ranch Library Update
- 3) Public Art Policies and Public Art for the Centennial Recreation Center
- 4) Leadership Morgan Hill Public Art Fundraising Campaign Update

12. ANNOUNCEMENTS

Rosanne Macek announced the City Council approved the concept from Leadership Morgan Hill for the public art at the new library. She added that the fundraising goal for the Leadership class is \$9,800.

Commissioner Dillmann announced the Sister City Committee will host representatives from all four Sister Cities during the 4th of July weekend. The Sister City display will be at the Community and Cultural Center for the visit from the delegates.

The Commission thanked and applauded Chair Anderson for his hard work as Chair during FY05-06.

- 13. ADJOURNMENT** to next monthly meeting on **July 10, 2006 at 7:00 p.m. at the Community and Cultural Center.**

Attachment A

Library Commissioners Report
Melinda Cervantes, County Librarian
Santa Clara County Library
June 2006

1. The Santa Clara County Library Joint Powers Authority Board met and approved the FY2006/07 Budget on Thursday, June 1, 2006. The JPA also approved the recommendation for awarding the automated materials handling system contract, self-check and other new computers and equipment for the new Morgan Hill Library and a microfilm reader/printer that will print, scan, email and save documents.
2. The Governor's May Revised Budget includes an increase of \$7 million for Public Library Foundation funds and \$7 million for Transaction Based Reimbursement funds for public libraries. Both Houses support this increase. Santa Clara County Library is a net lender of materials and would realize a significant increase from TBR if this is approved by the State Legislature. PLF funds are distributed on a per capita basis and SCCL would receive only a slight increase in PLF funds.
3. Proposition 81, a statewide measure that would have provided \$600 million to support library construction, failed to get a simple majority vote in the June 2006 Election. The Gilroy City Council will add a discussion of the library to their July retreat agenda; Gilroy was a 3rd Cycle grant applicant for Proposition 14 funding and anticipated funding from Proposition 81 to build their new library.
4. Site surveys in preparation for wireless service have been completed. Once new cabling and hardware is installed, wireless will become available for patrons during library open hours.
5. In February, the JPA Board approved eliminating the fee for placing holds on library materials effective July 1, 2006.
6. Santa Clara County Library has applied for a Library Services and Technology Act (LSTA) grant in partnership with the Museum of Technology and Innovation with a focus on science literacy for Tweens. Grants will be awarded by the State Library in July 2006.

Attachment B

Morgan Hill Library, Culture & Arts Commission June 12, 2006 Rosanne Macek, Community Librarian

NEW LIBRARY

- We had a wonderful groundbreaking party on May 13. Many thanks to the Friends of the Library for all their hard work on this. It was a wonderful community gathering to celebrate our long-awaited new library
- Much site work is being done, with many large tractors moving a lot of dirt around! City staff report that the project is running slightly behind schedule due to rain and groundwater issues. They will go before City Council with an update on June 21.
- Building team meetings will be starting up again next week. Our next meeting will be on Wednesday, June 21, from 2:00-5:00 in the Machado room at the Community Center. We will be discussing furniture.

USER STATISTICS

- Only a week into our summer reading programs and the number of sign-ups has been tremendous! 462 children, 53 adults, and 40 teens are already enrolled and we expect many more in the coming weeks.
- I reported to you last month that circulation was up 3%, and we saw a 1% dip this month, so I think we are experiencing our typical ebbs and flows in this area.
- Library card sign-ups continue to be busy, with an increase of 16% over last year.

PROGRAMS/SERVICES

- Our book group discussed *The Plot Against America*. Extra copies of our book discussion books are made possible with funding from the Friends of the Morgan Hill Library.
- We had a very successful summer reading kick-off featuring Python Ron. Nearly 200 people attended this event.
- I reported last month that we were having a number of issues with our Internet sign-ups due to network capacity. I am very happy to report we just had an additional server installed which we hope will solve some of the problems.

UPCOMING

- Our next children's summer reading club program will feature Wildlife Associates on June 28, and our teen program will have a scrapbooking session on June 20.
- We'll be having a drop-in craft program on June 16 on how to make glass marble magnets, for grades 5 to adult. This is a collaboration between our children's librarians and our teen librarian.
- Our book group will discuss *The Photograph* by Penelope Lively.
- Lots more summer reading activities coming up in July and August.
- Library staff is preparing for our annual appearance in Morgan Hill's July 4 parade.



Library Hours
 Sunday, Monday: Closed
 Tuesday: 1-9pm
 Wednesday, Thursday: 10-9pm
 Friday, Saturday: 10-6pm


Can't Up with a Good Book!



June 2006

Morgan Hill Library
 17575 Peak Avenue
 Morgan Hill, CA 95037
 (408) 779-3196

Summer Reading Club sign-ups start June 3rd! Details at Children's Desk!

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Toddler & Baby Stories 10am Preschool Stories 10:45am	2 Scheduled Class Visits Call to make an appointment	3 Friends of the Morgan Hill Library BOOKSALE 10-5pm SRC 2006 begins! Python Ron 3pm
4 Closed	5 Closed	6 "Knit-In" 6:30pm-8:30pm	7 Bedtime Stories 7pm	8 Toddler & Baby Stories 10am Preschool Stories 10:45am	9 Scheduled Class Visits Call to make an appointment	10
11 Closed	12 Closed	13 "Knit-In" 6:30pm-8:30pm	14 Bedtime Stories 7pm	15 Toddler & Baby Stories 10am Preschool Stories 10:45am	16 "Drop-in Craft" Make Glass Marble Magnets! 5 th Gr. - Adult! 3-5pm	17
18 Closed	19 Closed	20 "Knit-In" 6:30pm-8:30pm Scrapbooking Program 7 th Gr. & up 3-5pm	21 Friends of the Morgan Hill Library BOOKSALE 1-6pm Bedtime Stories 7pm	22 Toddler & Baby Stories 10am Preschool Stories 10:45am	23	24
25 Closed	26 Closed	27 "Knit-In" 6:30pm-8:30pm	28 Wildlife Associates 3pm Bedtime Stories 7pm	29 Toddler & Baby Stories 10am Preschool Stories 10:45am Book Discussion 7:30pm		

Storytime crafts funded in part by Las Madres of Morgan Hill - thank you!

Illustrations by Wendy Haegensen & David Shannon

Attachment C

**Friends of the Morgan Hill Library
Report to the Library, Cultural and Arts Commission 6/12/2006**

1. Groundbreaking Celebration for New Library May 13 a big success
125-150 people attended, including many children with shovels. Yvonne Duckett, Friends vice president, coordinated the event with the help of many volunteers, including 4-H members and students from Live Oak and Sobrato high schools, Julie Spier and other city staff.
2. Second Friends Speakers Forum May 31
Ajahn Chandako discussed "A Buddhist Perspective on Peace". 90 community members attended. We are now looking for ideas to speakers for fall forums.
3. New FMHL website: www.friendsmhlibrary.org.
There will be a link from the Santa Clara Co Library site to the Friends site. Photos from the groundbreaking and information about the Beyond Books Campaign are on the website,
4. Beyond Books Campaign
Goal is to raise \$250,000 for the new library for quality furnishings and public art. Nearly \$18,000 has been raised to date, including \$1380 from the Las Madres spring fundraiser. The Friends have pledged an additional \$45,000. The Friends are paying all campaign expenses, so that all money donated goes directly to the new library. The Beyond Books Advisory Committee meets this Wednesday to begin the process of soliciting donations from major donors
5. "An Afternoon in Tuscany at Villa del Lago" fundraiser for new library on Sunday, July 16, at the home of Mike and Mary Cox.
Bay Area authors and silent auction. Appetizers, desserts, and Guglielmo wine. The event sponsor is Anaerobe Systems with support from Guglielmo Winery and the Morgan Hill Times. Tickers are \$65 each. We need more items for the silent auction.

Attachment D

Visit report to Santa Clara County William F. James Boys' Ranch on May 23, 2006.

Attendees:

Roseanne Macek, Morgan Hill Librarian
Steve Tate, Morgan Hill City Councilman
Russ Danielson, President, Upward Bound Youth
Einar Anderson, Chair, Morgan Hill Library, Culture and Arts Commission
Michael Simms, Probation Manager
Steve Golden

Purpose:

To reestablish relationship to provide library services for the James Boys Ranch

History:

The James Boys Ranch is located on Malaguerra Avenue in Morgan Hill. It is a county facility for boys 16 to 18 years of age that the county judge has ordered to be locked up. The facility can accommodate up to 96 boys.

In 2001/2002 initial discussions took place to develop a program to provide library services at the James Boys Ranch. Due to budget constraints and changes in staffing, etc. the concept was put on hold.

Meeting results:

We met with Michael Simms, Probation Manager for the facility. They are now in a position to move forward with establishing a library in the recreation center. The room allocated for the library currently has a few racks of paperback books in a room with a television set and several chairs. The county will be renovating the room with new carpeting and new painting. The television set will be moved to another area. The room is approximately 20 x 30 feet and has adequate lighting. They would like to have shelves installed and a few round tables and chairs for reading. The renovation is planned for July. Initially, only books will be provided but in the future, with adherence to county regulations, computers will also be installed in the room.

The Library, Culture and Arts Commission have been charged with organizing and managing a project to provide library services.

Russ Danielson, President of Upward Bound Youth, will be instrumental to getting shelving, tables, chairs etc. for this project at low cost. Appropriate educational and recreational books can come from several sources including the Friends of the Library and other to be determined places. Roseanne is asking the county library to investigate if shelving material and other items may be available. If required, organizations such as Rotary may provide the necessary funds.

Next step:

Establish a subcommittee to prepare a proposal for this project.